

SALES LEDGER AND PURCHASE LEDGER

Efficient management of both the Sales Ledger and the Purchase Ledger are essential elements in optimising cash flow, minimising late receipt of payments and effectively managing relationships with suppliers.

Sales and Purchase Ledger Usage

KDS Sales Ledger is a powerful and flexible tool that helps an accounts department to manage accounts-receivable and provide effective credit control, whilst KDS Purchase Ledger simplifies the monitoring and payment of supplier invoices. When used with other KDS modules, KDS Sales Ledger and Purchase Ledger offer a seamlessly integrated management solution – smoothing the way to efficient communication between departments.

If the business deals with foreign currencies, KDS Sales Ledger and Purchase Ledger allow access to all of the ledger information and ledger history, either in home currency or in the customer's specific currency.

Credit Control

To minimise late payments, customers need to be given the latest information about their account – and efficient follow-up procedures must be in place. KDS Sales Ledger provides:

- Statements of account
- Reminder letters
- Reports and enquiries for monitoring customer performance
- The application of credit limits and automatic credit referral for late payment

Maintaining the Sales Ledger

- Manual entry of invoices, credit notes and journals
- Automatic transfer of invoices from KDS Order Processing
- A choice of options for posting payments and allocating to invoices, allowing as much or as little intervention as required
- Period-end routines which transfer fully paid transactions to history, check and reconcile the ledger, and recalculate period balances

Maintaining the Purchase Ledger

- Manual entry of non-stock invoices, credit notes and journals
- Automatic transfer of invoices from KDS Purchasing
- Posting and allocation of manual payments using a choice of options
- Automatic allocation and production of remittance advices, cheques and BACS posting files via automatic payment routines
- Period-end routines which check the balances of outstanding batches, transfer fully paid transactions to history, check and reconcile the ledger, and recalculate period balances
- Year-end routines which clear year-to-date balances and update statistics

System Integration

Both KDS Sales Ledger and Purchase Ledger provide the additional option of creating a posting file for exporting transactions to a chosen General Ledger, or of printing a report for use in manual postings.

Key Features

- Effective management of accounts receivable
- Simple to use credit control
- Easy monitoring and payment of supplier invoices
- Automatic posting of sales data to the Sales Ledger as well as manual entry of invoices etc.
- Flexible options for the posting of payments from customers
- Supplier remittances via cheque or BACS

Related Products and Services

- *KDS Order Processing*
- *KDS Purchasing*
- *Microsoft Dynamics AX General Ledger*



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